

PC ESD #6
Board of Commissioners Meeting Minutes
September 19, 2023

CALL TO ORDER:

- Meeting called to order @ 6:30 P.M. by President D. Tillman
 - Meeting turned over to VP, Tim Lewelling to allow Pres. Tillman to take meeting minutes.
- Members present: T. Lewelling, S. Harrison, T. Huffhines, D. Tillman
- Invocation given.
- Pledges of Allegiance recited.

BUSINESS ITEMS:

1. OFFICER'S REPORTS AND APPROVAL OF MINUTES

- T. Huffhines signed checks.
- T. Lewelling signed checks.
- D. Tillman transferred funds and notified Chief Teague and Board of information request from a local citizen regarding tax rate. Website updated and information provided to requesting party.
- Motion to approve August 2023 meeting minutes by T. Huffhines: second by T. Lewelling. Approved unanimously.

2. ADMINSTRATIVE REPORT/SCFD: Chief George Teague.

- August – busy month – 80+ calls.
- Facilities are in good shape.
- Apparatus report – Tanker 44 out of service – waiting on pump part. Engine 44 back in service (speed sensor). Brush 44 in service, but waiting on service bay at SW Ford to be available for needed service.

3. FIRE DEPARTMENT REPORT – CRESSON: Chief Ron Becker

- 133 Calls for month – tied July 2022. YTD – 615 calls – compared to 692 total calls in 2022.
- See attached report for more information.

4. UPDATE ON STATUS OF MANPOWER / VOLUNTEERS – SCFD: Chief George Teague.

- Interviewed 5 volunteers.
- Current staff at 33 responders – not counting the above 5.

5. DISCUSS SALES AND ACT UPON NEW TAX RATE FOR 2023-2024

- New rate – \$0.09000 – see attachments.
- Decrease of 8.02%
 - Motion to accept new rate – S. Harrison
 - 2nd – T. Lewelling
 - All in favor – Motion approved.

6. DISCUSS AND ACT UPON 2023-2024 BUDGET

- See attachment.
 - Adjustments made to Advertising and Community Relations
- Motion to Adopt 2023-2024 Budget with discussed amendments by T. Huffhines
 - 2nd – S. Harrison
 - All in Favor – Motion approved.

7. DISCUSS AND ACT UPON 2022-2023 AMENDED BUDGET – see attached amended budget.

- Discussion and review of numbers presented.
- Motion to approve – T. Huffhines
- 2nd – S. Harrison
- All in Favor – Motion approved.

8. Discussion and Act Upon Presentation by Touchstone District Services – Tabled to next month.

9. Authorize Attorney to prepare appropriate paperwork for sales tax election – Tabled to next month.

10. HEAR VISITORS WHO HAVE INDICATED BY SIGNATURE THEIR DESIRE TO SPEAK FOR FIVE MINUTES

- Adam Baxter – update on EMT training course. \$1550.00. To be reimbursed based on previously approved guidelines.

11. NEW AGENDA ITEMS.

- Agenda Item No. 8 shall be placed back on the Agenda for the Oct. meeting.
Presentation by Touchstone District Services (Sales Tax Election Marketing)
- Agenda Item No. 9 shall be placed back on the Agenda for the Oct. meeting.
Authorization for our Attorney to prepare appropriate paperwork for sales tax election.

12. ADJOURNMENT.

- T. Lewelling motions to adjourn, T. Huffhines, second – All in favor.

ORDER LEVYING TAXES

THE STATE OF TEXAS

COUNTY OF PARKER COUNTY

WHEREAS, the appraisal roll of Parker County Emergency Service District No. 6 (the "District") for 2024 has been prepared and certified by the appraiser for the District and submitted to the District's tax assessor/collector; and

WHEREAS, The District's tax assessor/collector have submitted the certified appraisal roll for the District, dated July 29, 2023, showing \$1,449,161,678, to be the total appraised, assessed, and taxable value of all property and the total value of new property, to the Board of Commissioners of the District.

WHEREAS, based on the certified appraisal roll, the officer designated by the Board of Emergency Services Commissioners of the District has calculated the tax rate to be levied for 2024 more than sufficient to provide tax revenues to meet the District's obligations.

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF EMERGENCY SERVICES COMMISSIONERS OF PARKER COUNTY EMERGENCY SERVICE DISTRICT NO. 6 THAT:

Section 1. The District has previously adopted a budget for the upcoming fiscal year, which will be funded from the revenues generated by the tax rate established in this order levying taxes.

Section 2. There is an ad valorem tax of \$0.090 each \$100 of taxable property within the District in order to provide funds for the maintenance of property and operating purposes, consisting of \$0.0765 for Maintenance & Operations and \$0.0135 for Interest & Sinking expenses.

Section 3. All taxes collected pursuant to this levy, after paying the costs of levying, assessing and collecting the taxes, will be used for paying the costs of providing the emergency services and organization and administrative expenses, including legal fees, and for paying principal and interest on bonds, warrants, certificates of obligation or other lawfully authorized evidences of indebtedness issued or assumed by the unit.

Section 4. The Parker County Tax Assessor/Collector is authorized to assess and collect the taxes of the District employing the above tax rate.

Section 5. The taxes levied by this Order are due presently and will be delinquent if not paid by January 21, 2024.

Section 6. This Order Levying Taxes is effective from and after its adoption.

ADOPTED this 19th day of September 2023.

ATTEST:

PARKER COUNTY EMERGENCY SERVICE DISTRICT NO. 6

By: 

Donna Tillman, President, Board of Commissioners

ACKNOWLEDGEMENT

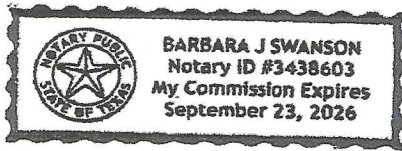
STATE OF TEXAS

COUNTY OF PARKER

The instrument was acknowledged before me on the 19th day of September 2023, by Donna Tillman, President, Board of Commissioners, Parker County Emergency Service District No. 6.

Barbara Swanson

Notary Public, State of Texas



Parker County Emergency Services Dist #6 Tax Rate .0900		Amended 21-22	Budget 22-23	8/31/2023 Expended Budget	Amended Budget 22-23	Proposed 23-24
	Revenue		1,122,674			
	Ad Valorem Taxes	967,508*	1,066,540 (95%)	\$1,099,876.00	\$1,104,091.00	\$1,304,245.00
	Interest	1,988				(95%)\$1,239,033
	Donations	4,338				
	Reimbursement for Training Activity					
	Grant Reimbursement	12020				
	Funds from Sale of Tanker 244					
	Funds from Govt Capital for SCBA			200,000	200,000	
	Insurance Rebate					
	Uncategorized Revenue	1303				
	Insurance Receipt for Loss of Equipment					
	Total Revenue	987,157	1,066,540	1,299,876	1,304,091	\$1,239,033.00
	Expenditures					
5000	Advertising-Publishing	1,000	500	250	500	\$9,500.00
5001	Audit/Accounting Services	8,500	9,000	9,000	9,000	\$9,500.00
5002	Building/Grounds Repair and Maintenance	22,000	25,000	31,060	31,500	\$25,000.00
5002.1	Remove brush and improve drainage; on lot adj. St 2					
5003	Building Additions, Renovations, & Furnishings)	15,000	22,500	1,800	5,000	\$29,000.00
5004	Bank/Filing Fees	250	250	124	150	\$300.00
5005	Tax and Levy Collection/EMS Collection/Sellers Fee	12,000	15,000	12,064	16,100	\$15,000.00
5006	Community Relations and Outreach	2,200	2,500	239	250	\$10,000.00
5008	Capital Outlay, Fire Apparatus, Equipment	8,518	30,000	269,432	270,000	\$30,000.00
5008.2	Radios w/Accessories to Stoltz	18,000	20,000	22,663	23,000	\$30,000.00
5009	Fire Facility Operations - Utilities	28,000	30,000	17,530	19,000	\$25,000.00
5010	Fire Facility Janitorial	1,000	1,000	792	900	\$1,000.00
5011	Apparatus/Equipment - Fuel and Oil	22,000	32,000	33,124	39,000	\$40,000.00
5013	Insurance	54,500	55,000	69,499	69,500	\$70,500.00
5014	Legal Services	1,000	1,000	351	400	\$6,000.00
5015	Office Expenses and Postage	1,200	1,200	2,093	2,100	\$2,000.00
5016	Apparatus/Equipment Repair and Maintenance	75,000	75,000	67,648	70,000	\$75,000.00
5017	Training and Education	10,000	10,000	5,580	7,500	\$10,000.00
5018	Travel and Mileage	3,000	3,000	350	500	\$2,000.00
5019	Uniforms, Protective Clothing	25,400	35,000	67,673	68,000	\$40,000.00
5022	Dues and Memberships	2,100	2,000	1,842	2,000	\$2,000.00
5023	Fire Operating Supplies	35,000	45,000	30,795	31,000	\$55,000.00
5024	EMS Supplies (New Line Item previously included in 5023)	3,000	3,500	1,956	2,500	\$3,000.00
5025	Computer Equipment and Supplies	1,000	1,500	770	1,000	\$1,000.00
5027	Radio/Pager Equipment Maintenance			428	500	\$1,000.00
5028	Interest/Bank-Other Expense			0		
5029	Communication Equipment			403	403	
5061	Service Contract - Cresson FD	90,000	120,000	90,000	90,000	\$126,000.00
6000.11	Cresson Fire Apparatus 1st (Note-FFB Truck)	36,500	36,450	36,421	36,450	\$36,450.00
5061	Service Contract - ESD #1 Dispatch/Fire Alarm	40,000	48,000	48,664	48,664	\$55,000.00
6000.2	Employee Wages, Taxes and Station Staffing and Incentives	265,000	282,000	284,106	313,092	\$340,000.00
6000.3	Debt Service (Building Loan) 1st Financial (Due Jan 1)	63,202	63,202	63,202	63,202	\$63,202.00
6000.4	Upgrade to Dept. of Defense Brush Truck Texas Forest Service Grant		15,000	0	0	
	Debt Service (Radio Loan)Govt Capitol \$3410 Loan Paid Off in March 2019			0	0	
	Repayment of Tax Revenue (Gas Well Compressor Law Suit)					
	Debt Service - T I Bank - E44 2016 Rosenbauer Rescue Pumper First payment of \$62996.33 due in April	63,000	63,000	62,996	63,000	\$63,000.00
	Total Expenditure	907,370	1,047,602	1,232,855	1,276,711	\$1,169,452.00
	Net Operating Revenue	79,787	18,938	67,021	27,380	\$69,581.00